

WYOMISSING AREA SCHOOL DISTRICT 2015-4876

Minutes January 28, 2015

The regular meeting of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. McAvoy, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. McAvoy asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present: Mrs. Butera, Mrs. McAvoy, Mr. Portner, Mrs. Reilly, Mrs. Reese, and Mrs. Seltzer.

Board Members Absent: Mrs. Davis, Mr. Heinly, and Mr. Painter

Administrative Staff Present: Mrs. Vicente, Mr. Stem, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli,.

Attendees: Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced:

- Curriculum Committee Meeting – February 2, 2015, 12:00 p.m.
- Policy Committee Meeting – February 3, 2015, 12:00 p.m.
- Finance/Facilities Committee Meeting – February 4, 2015, 8:00 a.m.
- Personnel Committee Meeting – February 4, 2015, 12:00 p.m.
- School Board Business Meeting with Committee Reports – February 9, 2015, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. McAvoy announced that for the next three months there will be department updates at the first meeting of the month. A report from the Technology Department will be made at the February 9, 2015 meeting.

She also announced an Executive Session was held prior to the meeting to discuss legal matters; no action was taken. Another Executive Session will follow the meeting also for the purpose of discussing matters.

RECOGNITION

Mrs. Vicente thanked members of the School Board for their dedication and service to the District and presented them with a token gift of appreciation in honor of School Board Recognition Month.

PUBLIC COMMENT

None.

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**ROUTINE
APPROVALS**

MEETING MINUTES

Upon a motion by Mrs. Seltzer, second by Mrs. Reese, the Board approved the following minutes:

- November 10, 2014 Business Meeting with Committee Reports
- November 24, 2014 Regular Business Meeting
- December 2, 2014 Board Reorganization
- December 2, 2014 Regular Business Meeting

Yeas: Butera, McAvoy, Portner, Reilly, Reese, and Seltzer.

Absent: Davis, Heinly, and Painter

Nays: None. Motion carried.

TREASURER'S
REPORT

Upon a motion by Mr. Portner, second by Mrs. Reilly, the Treasurer's Report for November and December 2014 was accepted as presented.

Yeas: Butera, McAvoy, Portner, Reilly, Reese, and Seltzer.

Absent: Davis, Heinly, and Painter

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon a motion by Mrs. Reese, second by Mrs. Butera payment of bills for the months of November and December 2014 was approved.

Yeas: Butera, McAvoy, Portner, Reilly, Reese, and Seltzer.

Absent: Davis, Heinly, and Painter

Nays: None. Motion carried.

**SUPERINTENDENT'S
REPORT**

**A. CURRICULUM/
TECHNOLOGY**

No items.

**B. FINANCE/
FACILITIES**

Upon a motion by Mrs. Seltzer, second by Mr. Portner, the Board approved the Finance/Facilities agenda items as follows.

1. Approved budget transfers in the amount of \$110,773.

2. Approved donations from the Wyomissing Area Education Foundation as follows:

- \$2,273.92 for grade level sensory kits.
- \$2,700 for three quarter basses.
- \$1,600 towards the purchase of android tablets.
- \$950 towards the cost of water fountain/bottle filling

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station.

- \$999 in EITC funds to be used towards the JSHS robotics program.
3. Approved donation from Patient First in the amount of \$1,089.27 to reimburse the purchase of grade-level reading books at WHEC.
 4. Approved anonymous donation in the amount of \$1,440 to be used towards the purchase of soccer uniforms.
 5. Approved field trip grant in the amount of \$540 from Reading Public Museum for 36 JSHS students.
Background information: This grant covers admission to the Museum and Planetarium and transportation.
 6. Approved exoneration of parcel no. 96-4396-14-33-4370.
 7. Approved lease agreement with the Scottish Rite Cathedral Association of Reading for use of their auditorium for commencement on June 5, 2015 for a fee of \$2,050 plus charges for security personnel.
 8. Approved submission of delinquent real estate tax to ENM Law Group in the amount of \$387,014.33.
 9. Approved BCIU Joint Purchasing bids for copy paper as follows:

| | |
|----------------------|---------------|
| Contract Paper Group | \$12,003.00 |
| Lindenmeyr Munroe | 5,128.90 |
| <u>Quill Corp.</u> | <u>148.80</u> |
| Total | \$17,280.70 |

10. Approved Resolution 1-28-15-01 not to raise taxes above the index of 1.9% for the 2015-16 fiscal year.
Background information: Section 311(d)(1) of SS Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public schools for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget. This resolution is to be adopted by January 29, 2015.

Yeas: Butera, McAvoy, Portner, Reilly, Reese, and Seltzer.
Absent: Davis, Heinly, and Painter
Nays: None. Motion carried.

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C. PERSONNEL/
POLICY

Upon a motion by Mrs. Reilly, second by Mrs. Reese, the Board approved the Personnel/Policy agenda items as follows.

Mrs. Vicente thanked the departing employees for their service to the District.

1. RETIREMENTS/RESIGNATIONS

a. Professional Staff

- 1) **Patricia Kane**, Special Education Teacher (Gifted Program), WHEC, retirement, effective the last teacher day of the 2014-15 school year.

b. Support Staff

- 1) **Steven Holst**, Special Education Aide, WHEC, resignation, effective February 6, 2015.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Jill Werley**, Teacher, WHEC, end Family Medical Leave effective February 9, 2015 and begin Leave of Absence effective February 10, 2015 until the end of the 2014-15 school year.
- 2) **Jennifer Littlefield**, Teacher, WHEC, Family Medical Leave effective on or about April 20, 2015 followed by a leave of absence until the end of the 2015-16 school year.

b. Support Staff

- 1) **Ammon Heckler**, Crossing Guard, unpaid leave of absence, effective February 2, 2015 to February 6, 2015, with a return to work date of February 9, 2015.
- 2) **Barbara Brehony**, Secretary, WHEC, intermittent Family Medical Leave, effective February 9, 2015 with an end date no later than February 8, 2016.

3. WAGE ADJUSTMENT

a. Professional Staff

- 1) **Lindsay Rada**, Teacher, JSBS, wage adjustment from M/Step 9 (\$57,320) to M/Step 10 (\$58,820) on the WAEA Collective Bargaining Agreement Salary Schedule, retroactive to the beginning of the 2013-14 school year.

Background information: This action is the result of a grievance resolution.

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4. APPOINTMENTS

a. Support Staff

- 1) **Kyle Rhoads**, IT Intern, District-wide, \$10.50/hour, update effective date to January 15, 2015.
- 2) **Timothy Antosy**, Custodian, WHEC, Full-time 8 hours/day (40 hours/week) at an hourly rate of \$10.98/hr. effective January 27, 2015.
Background information: This position is being filled as a result of a resignation.

b. Supplemental Staff

- 1) **Nancy Boyer**, Teacher, WREC, News Bowl Advisor, stipend adjustment to \$498.
Background information: Ms. Boyer was previously approved as a co-advisor. Her co-advisor is no longer able to fulfill the commitment. Ms. Boyer has agreed to be the single advisor for the club.

5. DEPARTMENT CHAIR

Request approval for the following individuals to share the position of Special Education Department Chair effective date in correlation with the current chairperson's leave until the end of the 2014-15 school year at a stipend of \$875 each pro-rated in correlation with the effective date.

- a. **Jennifer Texter** (JSHS)
- b. **Eileen John** (Elementary)

6. TEACHER MENTORS

Request approval of the following Teacher Mentor:

| <u>Mentor Teacher</u> | <u>Inductee</u> | <u>Assignment</u> | <u>Stipend</u> |
|-----------------------|------------------|-------------------|----------------|
| Colleen Reinecker | Christa Greagori | Spec Ed Teacher | \$300 |

7. SUBSTITUTES

a. Professional Staff

- 1) **Susan Ritter**, Nurse (Addition)
- 2) **Christopher Grove**, Teacher (Addition)
- 3) **Alyssa Ruzicka**, Teacher (Deletion)
- 4) **Alexandra Thomas**, Teacher (Deletion)
- 5) **Scott Smith**, Teacher (Deletion)

8. POLICIES

Second reading and approval of the following policies:

- | | |
|-------|--|
| 317 | Conduct/Disciplinary Procedures – Administrative Employees |
| 317.1 | Educator Misconduct – Administrative Employees (NEW) |

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| 417 | Conduct/Disciplinary Procedures – Professional Employees |
| 417.1 | Educator Misconduct – Professional Employees (NEW) |
| 517 | Conduct/Disciplinary Procedures – Classified Employees |
| 806 | Child Abuse |
| 916 | Volunteers |

Yeas: Butera, McAvoy, Portner, Reilly, Reese, and Seltzer.

Absent: Davis, Heinly, and Painter

Nays: None. Motion carried.

OLD BUSINESS

Mrs. McAvoy stated she had reached out to the Mayor of West Reading and the Borough Manager to discuss their proposal. She is awaiting a return call.

She also reiterated that on February 9, the Board will hear an update from the Technology Department. Mr. Stem added that in addition to the regular report from the Technology Committee, Mr. Arnst will share items that are happening in the high school with instructional technology.

NEW BUSINESS

None.

UPDATE FROM ORGANIZATIONS

None.

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mrs. Seltzer to adjourn at 6:08 p.m.

Board Secretary